



Student Government
Association

Organization Constitution Checklist

Date: _____

Full Organization Name: _____

Organization Acronym (If Applicable): _____

Is this organization a part of a National organization? **YES NO**

Is this organization a restrictive organization¹? **YES NO**

Please check to verify your organization's governing documents have met the following criteria and are in accordance with the Constitution and Bylaws of the Northern Illinois University Student Government Association.

YES / NO	Organization title and description
YES / NO	Purpose/Organizational Mission Statement
YES / NO	Requirements of Membership
YES / NO	Executive Officer/ Officer duties and responsibilities
YES / NO	Elections And Voting Procedure

¹ Organizations may place restrictions on members for not having good conduct with the organization or good standing with NIU. Social fraternities and sororities may select members based on sex, per exemptions under Title IX laws. Student organizations that serve as governing bodies may be allowed to restrict membership to those elected from the constituent groups. A student organization may outline in their constitution a desire to be a restrictive organization, where full membership and full participation is selected by a clearly outlined democratic process. A restrictive organization shall be unable to request any funding from the Student Government Association

YES / NO	Impeachment Process
YES / NO	Contains Transition and Vacancy Clauses
YES / NO	Organization Faculty Advisor Section
YES / NO	Non-Discrimination Clause
YES / NO	Amendments Section
YES / NO	Etiquette/ Expectations of Members
YES / NO	Organization Meeting Structure

X _____

Director of Organizational Development

X _____

Vice President

Contact Us

Student Government Association

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Office Hours

Monday - Friday

8 a.m. - 4:30 p.m.

Connect with us on

